



Planning for the London 2012 Olympics....

Failing to plan will mean we will not make the most of this once-in-a-lifetime opportunity!

Dear Athlete / Family member or friend,

I have decided to write to you all as I believe this is a most important time in the club's history. We are approaching this once-in-a-lifetime event which will mean increased awareness and interest in our sport; the question is will City of Norwich Athletic Club be ready? Based on the evidence of this year, I fear not. We will need more voluntary hours capacity!

The track and field side of the club has some vital roles for additional helpers and volunteers that need filling. I am not sure that everyone is aware of the numerous jobs that need to be done to ensure that the Club operates effectively. The shortage of help is going to be exacerbated further in the spring of next year when we expect to receive double the current enquiry rate through Olympic fever. A key challenge will be to capture and channel this expectation.

There are many areas, which I will detail in due course, where more help is needed. Ideally, we need a small track and field committee that will look after all aspects of the summer programme. In all cases advice, training and support will be given to anyone who steps forward as a volunteer

Areas where help / support are needed include:

Club committee - Track and Field Coordinator and Coaching Coordinator (these posts need filling urgently). I would like to take this opportunity to thank Sue Pring and John Painter for all of their hard work in these roles over the last few years.

Track and Field committee - Volunteer Coordinator, Press and Media Officers x 2, Induction Officer, Funding Officer, Officials Officer.

Training nights - Coaches and support for coaches

Meetings - Officials (timekeeper, track judges, field judges, starters), team managers, meeting organizing team.

If you believe that you can commit to helping the Club in some way I would be more than happy to hear from you. I can then give you more details with regard to what would be involved with each of the roles outlined above.

As I said at the outset, this is a once in a lifetime opportunity for the Club but, at the moment, I am deeply concerned that this will pass the City of Norwich Athletic Club by.

Yours in developing athletics

Clive Poyner
Chair - City of Norwich AC
chair@conac.org.uk
07809835019



VOLUNTEER FORM

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Failing to plan will mean we will not make the most of this once in a life time opportunity!

You can contact me by e-mail at chair@conac.org.uk or phone 07809835019 or on a training night.

Please return this form with an indication of where you could commit some time to the club.

Name:

Contact method:

Please give me some further information about:

Track and Field Coordinator
Coaching Coordinator
Volunteer Coordinator
Press and Media Officer
Funding Officer
Induction Officer
Coaching
Official (timekeeper / track judge / field judge / starter)
Team Managers
Match organizing team

If you need to return the form in the post, then please send to:

Clive Poyner
CoNAC
17 Isbets Dale
Thorpe Marriott
Norwich
NR8 6XA

Recruiting, retaining and rewarding



The Athletics Network recognises the importance of volunteers in clubs for the continued success of our sport. We have organised this essential workshop so that clubs can come together to work through the issues facing them regarding the recruitment retention and rewarding of volunteers.

The workshop aims to:

- Identify successes, learning from each other about what already works well.
- Discuss ways to overcome challenges in recruiting new volunteers.
- Discuss the potential benefits of appointing a volunteer coordinator in a club and the understanding of the role.
- Identify who would make a good volunteer coordinator.
- Provide resources to further develop the volunteer workforce structure within your club.
- Plan for the future and identify the next steps to improve volunteer structures in your clubs.

Please ensure your club is represented at this important event

On: Friday September 30th

At: Easton College

Time: 6.30pm - 8.30pm

A buffet and drinks will be provided from 6pm

Contact Kate by email networkcoordinator@hotmail.co.uk or telephone 07795 968036 to confirm your attendance